**Program of Study for Second-Year Ph.D. Students**

**TO BE COMPLETED BY October 20th at 12 noon**

***Please save the completed form, along with a copy of your current resume, as a single .pdf document and return it to Courtney Culler via e-mail at courtney.culler@rutgers.edu.***

The Program of Study process is required for all first- and second-year students in the Ph.D. program who have not yet completed their qualifying exams. The process is designed to help you plan a strategy for completing your coursework, choosing an academic advisor, identifying a research topic, and preparing for qualifying exams.

The Program of Study process involves two parts: (1) completing and submitting this form; and (2) meeting with the Program of Study committee to jointly review and discuss your program. The Program of Study committee includes the Ph.D. Program Director and Ph.D. program faculty with interests similar to your own. ***PLEASE LET ME KNOW WHICH FACULTY YOU WANT AT THE MEETING. If you are unsure, please consult with your designated advisor.***

Please fill in all parts of this form. Your responses to some questions understandably will be limited, provisional, and subject to change. Do the best you can, knowing that some answers will change as you become more familiar with the doctoral program and begin to clarify your research ideas.

The Program of Study form asks for the following information:

* names of faculty that you would like at your Program of Study meeting
* graduate-level courses you have taken prior to starting the Ph.D. program
* graduate-level courses taken in your first year at Rutgers (for 2nd year students only)
* courses you are currently taking this semester
* courses you are thinking about or plan to take in the future
* courses listed by qualifying exam area
* expected dates, subject fields, and names of examiners for qualifying exams
* a brief statement identifying your objectives for the Ph.D. program and for your career after completion of the doctorate
* a brief statement describing your dissertation topic or area of interest

**Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date (semester & year) admitted to the Ph.D. program**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected date for Qualifying Exam in Methods**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected date for Qualifying Exam in Theory, Major & Minor Fields**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Theory exam Examiner**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Major field topic**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Examiner**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Minor field topic**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Examiner**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. In addition to your current advisor, please list at least two faculty members that you would like to have present at your Program of Study meeting.**

|  |  |
| --- | --- |
|  | *Faculty name* |
| 1. Advisor |  |
| 2. |  |
| 3. |  |
|  |  |

**2. List graduate-level courses *previously* taken, prior to starting the Ph.D. program, by semester and year, course number and title, instructor and institution, and grade. Use more space as needed.**

|  |  |  |  |
| --- | --- | --- | --- |
| *Semester/Year* | *Course Number and Title* | *Instructor and Institution* | *Grade* |
|  |  |  |  |
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|  |  |  |  |

**3. List courses you took in your first year at Rutgers or elsewhere (to be filled in by 2nd year students only).**

|  |  |  |
| --- | --- | --- |
| *Semester/Year* | *Course Number and Title* | *Instructor and Institution* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**4. List courses you are *currently* taking this semester, at Rutgers or elsewhere.**

|  |  |  |
| --- | --- | --- |
| *Semester/Year* | *Course Number and Title* | *Instructor and Institution* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**5. List courses you plan to take or are thinking about taking, at Rutgers or elsewhere.**

|  |  |  |
| --- | --- | --- |
| *Semester/Year* | *Course Number and Title* | *Instructor and Institution* |
|  |  |  |
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**6. Now list all prior, current, and future courses (again) *by the four qualifying exam fields*.**

|  |  |  |  |
| --- | --- | --- | --- |
| *Field* | *Course Number and Title* | *Instructor and Institution* | *Grade* |
| Theory |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Methods |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Major field |  |  |  |
| Minor field |  |  |  |

**7. Write a brief statement describing your *objectives* for the Ph.D. program and for your career after completion of the doctorate. (This statement should not exceed one page.)**

**8. Write a brief statement describing your *dissertation topic* or area of interest. (This statement should not exceed one page.)**