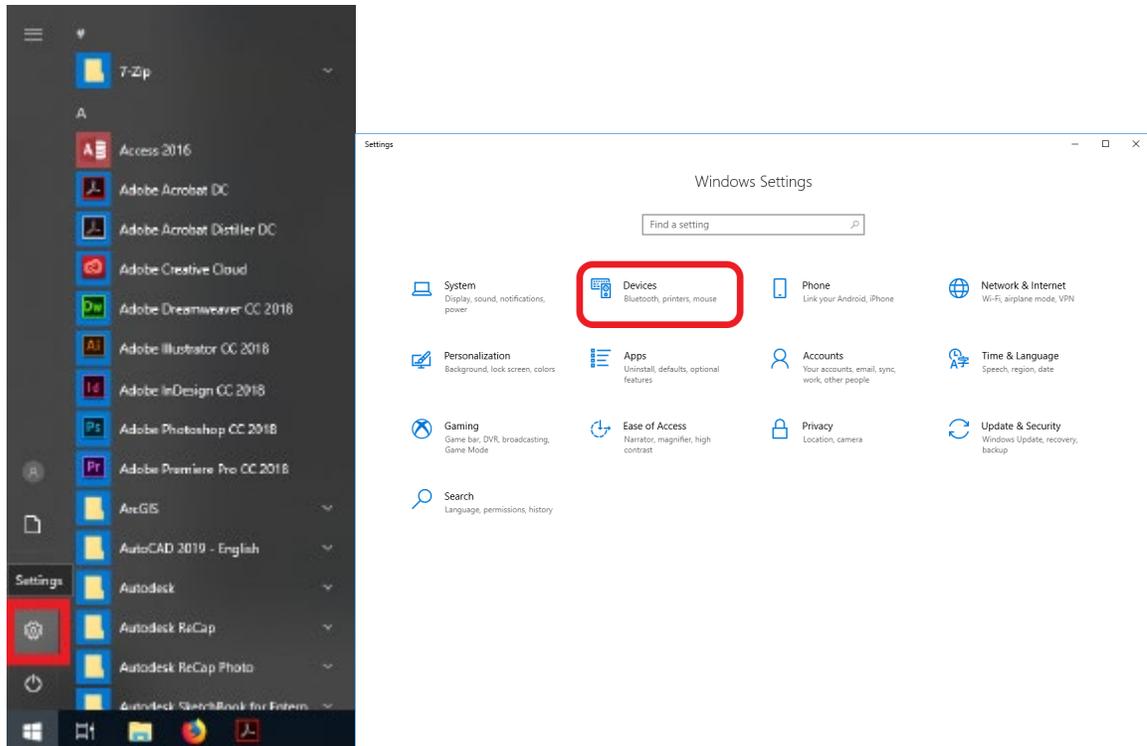


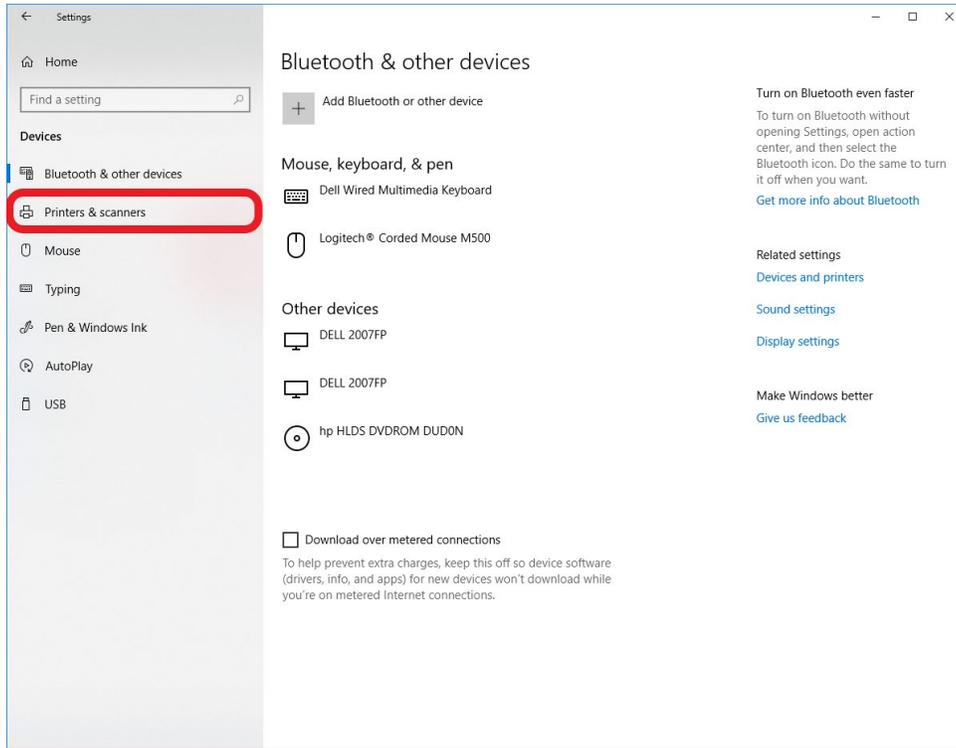
## Printing PDF Files to Magellan or Balboa from Adobe Acrobat

First, Add the printers to your station (if necessary)

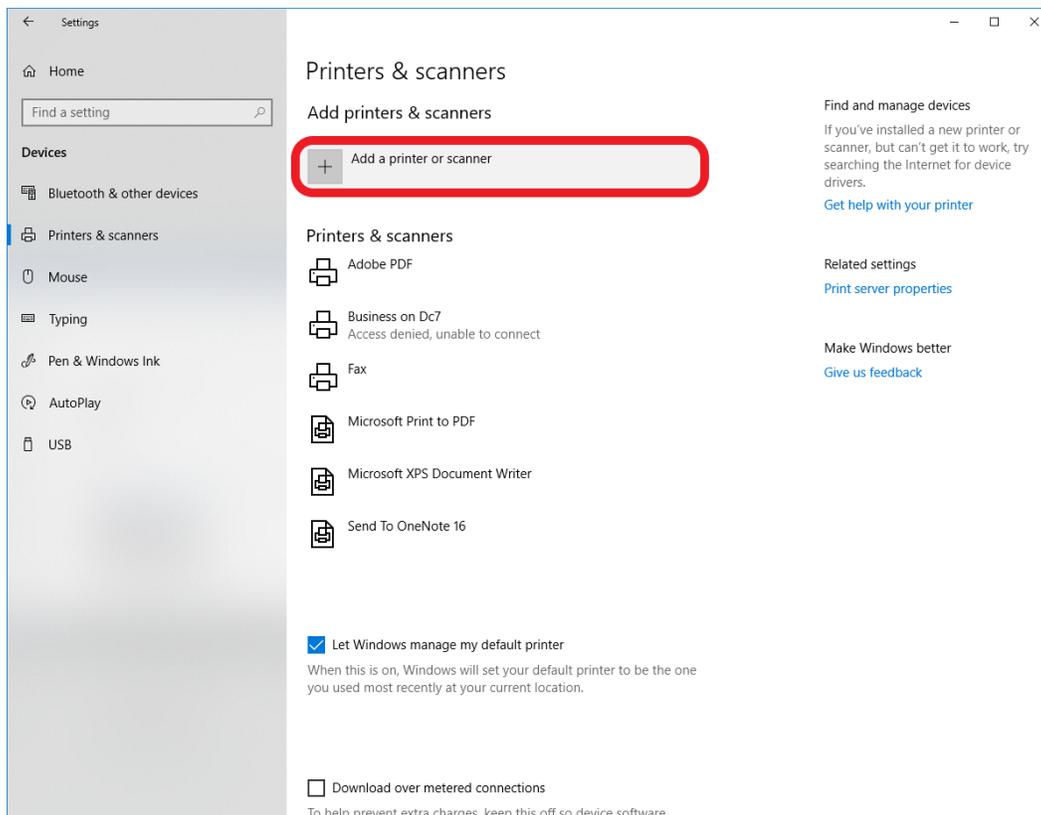
- 1.) Click on the start menu button and then go over to **Settings** and left click on it. Then, from Settings, left click on **Devices**.



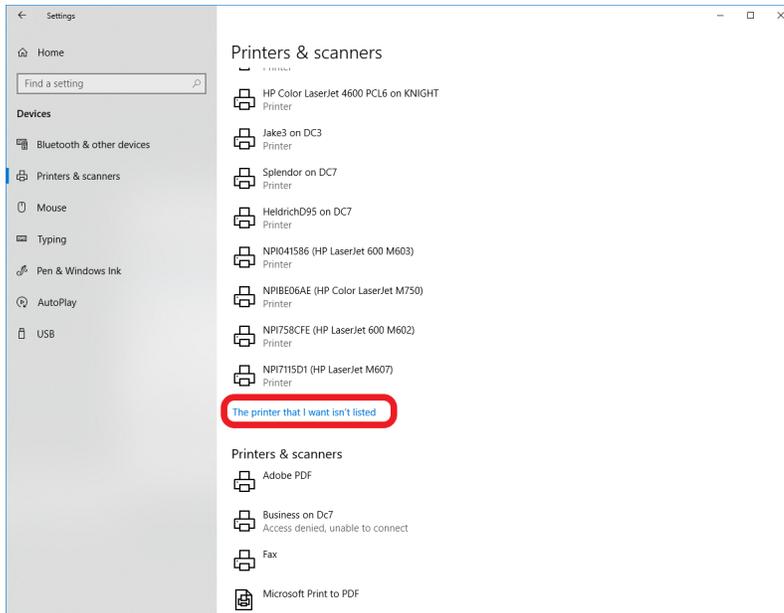
2.) Once in the Device settings, click on **Printers & Scanners**.



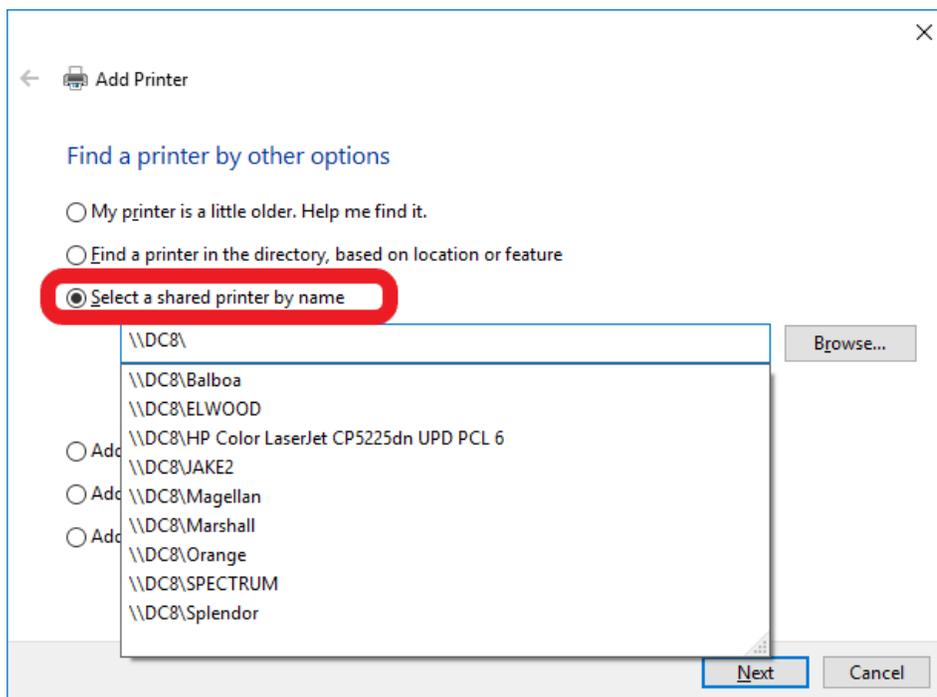
3.) Click on **Add a printer or scanner**.



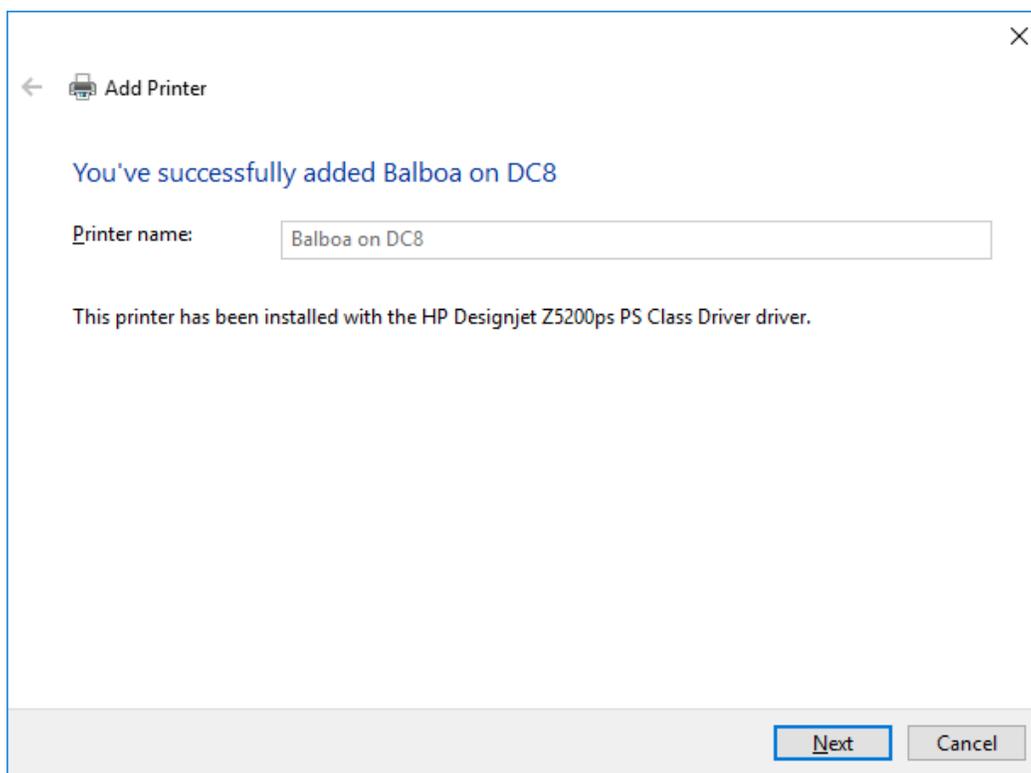
4.) A search for available network printers will start. Scroll down to **The printer that I want isn't listed** and click on it.



5.) Then, click on **Select a shared printer by name** and type in “\\DC8\” in the search bar. Select either “\\DC8\Balboa” or “\\DC8\Magellan” depending on which plotter you would like to use. Finally, click on **Next** to set up the printer for use.

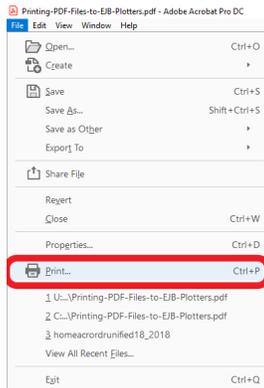


6.) It should take couple of seconds to connect to the printer and then a screen should come up saying that you have successfully added Balboa/Magellan on DC8. You should now be able to print on the computer. Click on **Next** and then **Finish**.

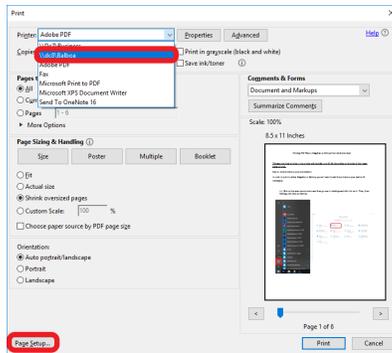


## Second, Print your PDF

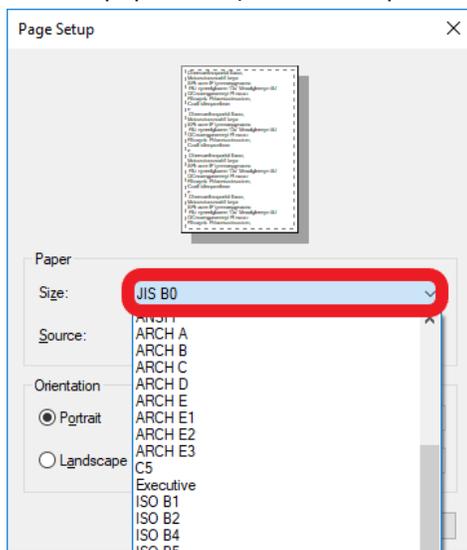
1. Open your PDF file in Acrobat
2. Select **File** → **Print**



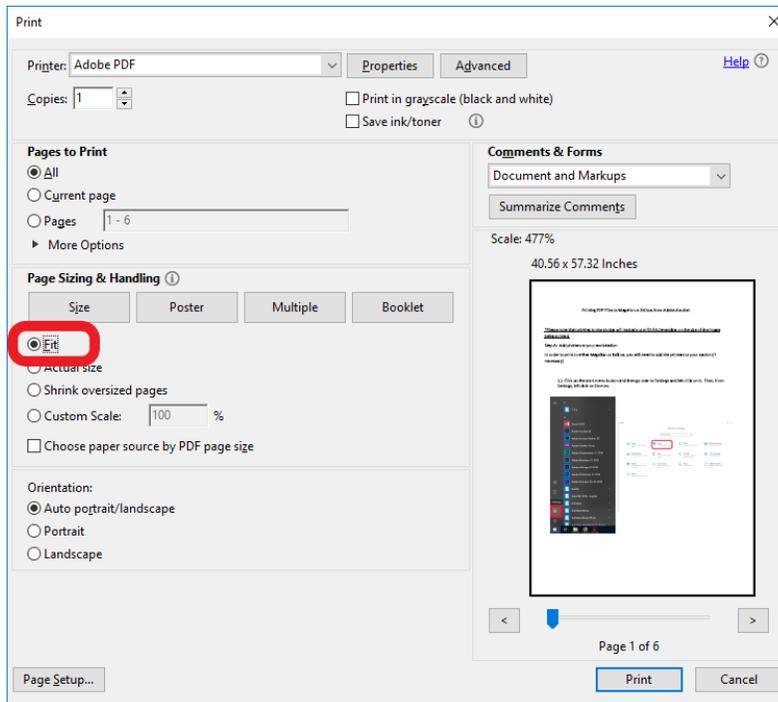
3. Select Your printer (either Magellan or Balboa) and then select **Page Setup** in the bottom left.



4. Set the paper **Size** (In this example, we used B0)



5. Change the Page Scaling to **Fit**.



6. Select OK (this sends the job to the printer). The print job will then process on the local machine and then send it to the print server. Depending on the size and complexity of the file, this may take anywhere from a minute to hours.